Community Engaged Scholars
Graduation Checklist

This checklist is to be completed by the Community Engaged Scholar and should be reviewed by the CE Scholars Advisor during the Exit Interview. The Exit Interview must be conducted at least one month before the scholar’s graduation.

The following items should be included in the Portfolio:

___ 300 Hours of documented community engagement
___ An unofficial transcript documenting 3 completed Community Engaged Learning (Service-Learning) courses
___ Syllabi from Community Engaged Learning (CEL/SL) classes as well project deliverables
___ Copies of course contracts for any course adapted to meet CEL/SL course requirements
___ Capstone reflection piece

The following items are suggested for the Community Engaged Scholar e-portfolio

- Photos of your community engagement experiences
- Reflective journal entries
- Newspaper articles highlighting your community engagement work and/or capstone
- Resources or information about the agency with which you served
- Research related to the community issue addressed

The following forms must be submitted by the Community Engaged Scholar:

___ The Community Engaged Scholar Application
___ The Community Engaged Scholar Capstone Project Proposal
___ The Community Engaged Scholar Capstone Evaluation