

Service-Learning Scholars

Graduation Checklist

This checklist is to be completed by the Service-Learning Scholar and should be reviewed with their advisor each semester and during the Exit Interview. The Exit Interview must be conducted one month before the scholar's graduation.

The following items should be included in the Service-Learning Portfolio:

- ___ **400 Hours** of community service documented through AGS (Aggies Giving Service). Hours should be reviewed with advisor each semester to ensure that the student is on-track.
- ___ An unofficial transcript documenting **9 Credits** of Service-Learning course work
- ___ Syllabi from Service-Learning classes and documentation of associated Service-Learning projects
- ___ Copies of Service-Learning contracts for any adapted Service-Learning course
- ___ The capstone proposal
- ___ The capstone project reflection piece

The following items are **suggested** for the Service-Learning Portfolio

- Photos of your service experiences
- Reflective journal entries
- Newspaper articles highlighting your service or projects
- Any resource information about the agency with which you served
- Any research regarding the community issue addressed.

The following forms must be completed by the Service-Learning Scholar and will be kept in the scholar's file and reviewed during the Exit Interview.

- ___ The Service-Learning Scholars Application
- ___ The Service-Learning Capstone Project Proposal
- ___ The Service-Learning Capstone Project Evaluation