



COMMUNITY ENGAGED LEARNING COURSE APPROVAL FORM

Please complete this form and submit with course syllabus that clearly demonstrates the S-L learning outcomes and course reflection plan to Kristin Brubaker, at Kristin.Brubaker@usu.edu or TSC 318. The proposal must first receive the approval of the department head and college dean.

Department _____

Course Instructor: _____

Phone: _____ email: _____ UMC _____

Course Title _____

Number: _____ Course Prefix: _____ Credit Hours: _____

To be taught in term: _____ Year: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT THE COURSE:

1. Please Check all Fields into which this course falls:

- _____ First Year Connections/SOAR
- _____ General Education
- _____ Depth Requirement
- _____ Breadth Requirement
- _____ Requirement for Major
- _____ Elective
- _____ Internship/Practicum
- _____ Graduate Level Course

2. This Course is: Proposed _____ Existing: _____

If an existing course, does it already have a Community Engaged Learning Component: _____

3. Is the Community Engaged Learning component of the course required? _____

4. Number of service hours per student (15 minimum; can include prep): _____

5. What percentage of the final grade does service makes up: _____

6. Is this a:

_____ **Community Engaged Learning Class**- every student in this section of the course is required to participate in the community engaged learning experience. The SL designation refers to a particular section of a course with a particular instructor.

_____ **Community Engaged Learning Option in Class**- students are given a choice by the instructor to participate in a service experience or some other equivalent assignment. The SL designation refers to a particular section of a course with a particular instructor

_____ **Community Engaged Learning Course** – every instructor teaching the course uses service-learning pedagogy. In some cases the department will create a standard syllabus for such courses. A Community Engaged course can have a required or optional service experience.

7. Please check all Community Engaged Learning outcomes your course will meet. If these outcomes do not fully describe your course’s learning outcomes, please add your own. Include 1-2 sentences explain how your course meets each outcome checked. *It is an expectation that all courses help to increase civic awareness, skills, and commitment. Additional resources can be provided by CCE for courses that don’t inherently meet one of these outcomes.*

_____ **Civic Awareness** - *Depth of their thought and understanding of course material; Engagement with and enthusiasm for the course material*

_____ **Civic Skills** - *Oral and written communication skills, critical thinking, initiative, time management, organization, leadership, self-awareness, problem solving, and other job/life skills*

_____ **Civic Action** – *attitudes of responsibility towards the community and showing values of civic mindedness*

_____ **Other** _____

Reflection: Please explain how you will use reflection to enhance learning:

Service Project(s): Please indicate which community partners you intent to work with and the project that will be competed with these partners. If you are unsure, please indicate possibilities. Explain how this service activity is addressing a real community need.

APPROVAL SIGNATURES

Instructor

Date

Department Head

Date

Dean

Date

S-L Coordinator

Date